



Foothills Fire Protection District

BOARD MEETING MINUTES

Tuesday, August 8, 2026 | 6:30 p.m.

Rainbow Hill Station, 28812 Rainbow Hill Rd., Evergreen, CO 80439

The meeting was open to the public and available via Zoom

The minutes are intended to reflect the discussions that occurred and the decisions that were made.

They are not intended to be a transcription of the meeting.

● ATTENDANCE & PLEDGE OF ALLEGIANCE

- Meeting called to order at 6:30
- Verbally identify present board members and Chief for the record (Director Hartman, Meeting Chair)
- BOARD MEMBERS: Dan Hartman, Dave Stajcar, Rob Johnson, Dick Shaw; Zoom: Stephanie Graf
- IN-PERSON ATTENDEES: Asst. Chief Alpine, FF Stephen Garran, Office Manager Steph Bajorek, Lt. Ken Tillis, FF Ted Abariotes, FF Kirk Geisler
- ZOOM ATTENDEES: Chief Rod Cameron, Deputy Chief Kyle Vaughn, Dave Hammond, community member
- Pledge of Allegiance – (Asst. Chief Alpine)

● ADMINISTRATIVE MATTERS

- Approve Agenda - Dir. Graf recommended amendments to the agenda earlier in the day to accommodate her physical absence (Director Hartman, Meeting Chair)
Motion to approve Agenda as amended - *Dir. Johnson/2nd Dir. Shaw 5/0
- Approve Meeting Minutes from July 14, 2026 Regular Board Meeting (Director Hartman, Meeting Chair)
**Motion to approve - Dir. Stajcar/2nd Dir. Shaw 4/0* (Dir. Graf abstained)*
- Director Updates – *Each Director gives an update on 2-3 things they have been working on to advance the District's needs since the previous meeting*
 - Dir. Johnson updates: Spent time working on the secretarial duties.

- Dir. Shaw updates: Attended National Night Out on August 4th, great event, very informational. Met with Dir. Stajcar, Chief Cameron and FF Garran on the proposed budget
- Dir. Stajcar updates: Worked on treasury duties and tasks; met with Dir. Shaw and Chief Cameron and FF Garran on the proposed budget; Completed and submitted the audit;
- Dir. Graf: Reported on the Ambassador meeting on July 12. Very good and comprehensive meeting.
- Dir. Hartman updates: Reached out to CDOT regarding the parking lot appraisal; Send a note to the Case Manager at Jeffco Planning regarding the issues we have with the traffic study for the QT development; Reported on the fact that Golden is experiencing issues with the dismissal of the City Manager and the Fire Chief... due to these things the scheduled meeting for the petition for inclusion that is pending. This meeting has been delayed to October at this time; He also prepared a report on the salary range study and shared that with the board.

- **LEGAL MATTERS**

- None–

- **FINANCIAL MATTERS** (Dir. Stajcar)

- July payments and financials (Dir. Stajcar & Chief Cameron); No questions or concerns.
- Audit was successfully completed and submitted.
- Dir. Stajcar shared an email he received from Colorado Trust that stated that we can invest in a collective of bonds that will yield a higher interest rate than we are currently receiving, the longest maturity is one year. The bonds only contain things that we are, as a fire district, allowed to invest in. We talked about not wanting to commit too large of a sum, due to having those funds locked up for a year, but certainly an opportunity for higher interest is worth exploring.

- **DEPARTMENT MATTERS**

- Prevention/Community Risk Reduction
 - FF Steve Garran provided updates. Working with Jeffco Wildland Assessment Team, they are rolling out their training. He has been participating in some of this training. They will be doing a couple of evaluations of homes on Liniger Mtn.
- Grant Updates (Asst. Chief Alpine) -
 - They will be following up on a couple of leads. One is on the Safer Grant (this one focuses on staffing); Also reached out to the National Volunteer Fire Council - waiting for reply; We will apply again for the

grant through the state for additional wildland equipment; Put in for one through the National Volunteer Council for additional tech gear.

- Fleet Updates (Asst. Chief Alpine)
 - Everything is up and going. Brush 553 is in service
- Station Updates - (Asst. Chief Alpine)
 - Everything is good at all stations
 - Had a company out to repair the corner sheet metal in RH and repaired sheet metal at Idledale station. They said we may have minor structural damage in need of repair at the RH station.
- Member Updates - (Asst. Chief Alpine)
 - Deputy Chief Vaughn offered shoutouts to all who responded to a couple of very complicated extrication calls that came in back-to-back. Both parties survived. We, in addition to Genesee Fire, responded to a structure fire in Riva Chase... It was contained to the front deck only and the responders did a great job in minimizing damage. Genesee also responded to this call.
 - Interviewed 2 new recruits that will be coming on board.
 - Next membership meeting will also include graduation for 2 new members as well as 4 from Genesee Fire.
- **Training Officer's Report (Asst. Chief Alpine) -**
 - Met with one of our new Outside Members to review rope rescue operations and equipment.
 - Conducted company training focused on district familiarization, divided into east and west:
 - Water sources
 - Access points to hiking trails, bison pens, and other areas of interest
 - Review and familiarization with power tools and other equipment
 - Evergreen Fire's FF I Academy began on August 10. FFR has one member attending the academy.
 - Ten FFR members are currently going through FF II training:
 - Chapter review – August 13
 - JPR practice – August 15
 - JPR testing – August 27
 - Written test – September 1
 - Ongoing Projects
 - Continuing to identify and document hydrants and other water sources throughout the district as additional locations are discovered.

- **Chief's Report (Chief Cameron) -**

Executive Summary

- July focused on continued operational improvements, personnel development, equipment upgrades, and coordination with regional fire agencies. The transition to the EPR Fireworks RMS program continues to move forward and is expected to provide annual cost savings while improving incident reporting efficiency. Firefighter I training continues to progress, and recruitment efforts remain active as the district works to strengthen future staffing.

Administrative & Operational Updates

- **Technology & Systems**
 - Continued the migration to the EPR Fireworks RMS program.
 - The new records management system will streamline incident reporting and allow the district to discontinue several legacy software platforms.
 - Continued updates to the district website to improve public access to information, district resources, and community outreach.

Meetings & Coordination

- **Internal Meetings**
 - Conducted the monthly Membership Meeting.
 - Continued coordination with district officers and personnel regarding ongoing operations, training, and projects.
- **External Meetings**
 - Participated in a meeting with the Jeffco Wildland Team to discuss regional wildland response, coordination, and operational needs.

Training & Readiness Activities

- **Training**
 - Firefighter I training continues to progress as scheduled.
 - Continued efforts to maintain operational readiness and support ongoing personnel development.
 - No additional significant training activities were conducted during the reporting period.

Ongoing Projects

- **Apparatus & Equipment**
 - Completed the conversion of Unit 524, the former flatbed truck, into a brush/plow truck. The unit has been assigned the new call sign B553.

The completed conversion provides the district with an additional resource for wildland response, winter operations, and other off-road operational needs.

■ **Communications & Public Interface**

- Continued improvements to the district website to enhance public access to information, district resources, and community outreach.
- Continued evaluation and improvement of communications and technology resources used by district personnel.

Personnel

■ **Training & Development**

- Continued Firefighter I training and development of personnel.
- Continued support for members working toward additional certifications and operational qualifications.

■ **Recruitment**

- Continued onboarding activities for new recruits.
- Recruitment efforts remain active to support future staffing needs and maintain a strong volunteer membership.
- Continued efforts to identify and attract individuals interested in serving the community through Foothills Fire Protection District.

● **ON-GOING MATTERS**

- Discussion of adoption of new and updated WUI Fire Codes - FF Garran sent a number of draft resolutions for the board to review. The two most important are
- 1) to Adopt the Countywide Wildfire Resiliency Code; and
 - 2) to Abandon the Code Requirements of the International Wildland Urban Interface [2021 Edition].

It was decided that we would discuss all proposed resolutions at this meeting and plan to vote on passage at the meeting in September. Dir. Hartman will be requesting our attorney, John Sullivan, review these resolutions prior to our voting on them.

- Review of salary ranges (Dir. Hartman) - Dir. Hartman provided an extensive report and asked for the board to review, and prepare any questions for discussion at the September meeting. He also asked that we submit the questions in advance so he can review prior to the meeting.

- Dir. Hartman provided a CDOT update on the RTD Park & Ride lot sale. He has reached out asking them to provide a property valuation. We are just waiting.
- Alpine Rescue has suggested we table the issue of their lease extension until a resolution of the RTD Park & Ride lot has been determined.

● **NEW MATTERS**

- Discussion of reimbursement of Chief Cameron's time when deployed on wildland fires. We specifically covered the most recent time when the Chief used his vacation days for deployment. * *Dir. Shaw moved that the vacation days used should be reinstated to the Chief.*
*Dir. Stajcar seconded the motion. 5/0**

ADJOURNMENT

**Motion to adjourn - Dir. Stajcar/2nd Dir. Johnson – Pass 5/0 Time: 8:22 p.m.*

NEXT REGULAR BOARD MEETING Tuesday, September 8, 2026 @ 6:30 PM.

PRESIDENT DIR. STEPHANIE GRAF	<u>Not Present</u>	DATE _____
VICE PRESIDENT DIR. DAN HARTMAN	<u>Dan Hartman</u>	DATE <u>09/09/2026</u>
TREASURER DIR. DAVE STAJCAR	<u>Dave Stajcar</u>	DATE <u>09/12/2026</u>
SECRETARY DIR. ROB JOHNSON	<u>Rob Johnson</u>	DATE <u>09/09/2026</u>
ASST. SECRETARY DIR. DICK SHAW	<u>C R Shaw</u>	DATE <u>09/09/2026</u>



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