



# Foothills Fire Protection District

## BOARD MEETING MINUTES

Tuesday, December 9, 2025 | 6:30 p.m.

Rainbow Hill Station, 28812 Rainbow Hill Rd., Evergreen, CO 80439

*The meeting was open to the public and available via Zoom*

*The minutes are intended to reflect the discussions that occurred and the decisions that were made.*

*They are not intended to be a transcription of the meeting.*

### I. ATTENDANCE & PLEDGE OF ALLEGIANCE

- Meeting called to order at 6:30
- Verbally identify present board members and Chief for the record (Director Graf, Meeting Chair)  
BOARD MEMBERS: Stephanie Graf, Dan Hartman, Dave Stajcar, Dick Shaw, Rob Johnson  
FFR FF: Chief Rod Cameron, Assistant Chief Erik Alpine, FF Steve Garran, FF Ted Abariotes, Adam Goldman, Deputy Chief Kyle Vaughn
- Pledge of Allegiance – (Chief Cameron)

### II. ADMINISTRATIVE MATTERS

- Approve Agenda (Director Graf, Meeting Chair)  
*\*Motion to approve Agenda - Dir. Shaw/2nd Dir. Stajcar 5/0\**
- Approve Meeting Minutes from November 18, 2025 Regular Board Meeting (Director Graf, Meeting Chair)  
*\*Motion to approve - Dir.Hartman/2nd Dir. Shaw 4/0\* (Dir. Graf abstained as she was absent at the November meeting)*
- Director Updates – *Each Director gives an update on 2-3 things they have been working on to advance the District's needs since the previous meeting*
  - Dir. Johnson updates: Spent time working on the secretarial duties. Working with the Auxiliary to create a new design for an "I Support FFR" t-shirt.

- Dir. Shaw updates: Working with Asst. Chief Alpine on a couple of Mt. Vernon issues, including a Knox Box key; 'missing' cistern; questionable fire hydrant; and introduction to PulsePoint app.
- Dir. Stajcar updates: Working on treasury duties and tasks with Chief and Steve G. on finalizing the budget
- Dir. Hartman updates: Spoke with the attorney to assure that we have the most current and final lease agreement with Alpine Rescue. Also met with the Chief and Director Stajcar on Chief Cameron's annual goals and review. Provided a summary to the board.
- Dir. Graf updates: Communicating with Alpine Rescue regarding the lease agreement, and also coordinating with Dave Hammond, of Bike Jeffco, regarding his presentation about the Quik Trip Traffic Study.

### III. GUEST SPEAKER

- Dave Hammond, an FFPD community member representing Bike Jeffco, Shared the organization's concern about increased traffic in/near the Evergreen Pkwy/Hwy 40/Rainbow Hill Road intersection(s) in light of the QT station and potentially the Observatory development. The presentation was followed by questions and discussion.

### IV. LEGAL MATTERS

- (Dir. Hartman) None

### V. FINANCIAL MATTERS (Dir. Stajcar)

- November payments and financials (Dir. Stajcar & Chief Cameron)
- Motion to approve amended 2025 Budget (Dir. Stajcar/Chief Cameron))
  - Resolution #12/25-1 Amended 2025 Budget  
*\*Motion to approve Resolution #12/25-1 to Amend the 2025 Budget  
 Dir. Stajcar/2nd Dir. Shaw 5/0\**
- 2026 Budget Hearing - NOTE *Community questions and comments allowed for this segment of the meeting. Code of conduct rules still apply.* (Dir. Stajcar)
  - Motion to Pause Meeting and Enter Budget Hearing
    - a) *\*Motion to pause and enter the Budget Hearing - Dir. Stajcar/2nd Dir. Shaw 5/0\**
- Entered Budget Hearing at 7:15 p.m.
  - Discussion/Approve 2026 Budget (Dir. Stajcar/Chief Cameron)
    - a) 9.86% increase in property tax revenue this year
    - b) Discussion

- Vote to Exit Budget Hearing  
*\*Motion to close the Budget Hearing - Dir. Stajcar/2nd Dir. Shaw 5/0\**
  - Closed Budget Hearing at 7:32 p.m.
    - Discussion/Vote Resolution #12/25-2 to Adopt 2026 Budget (Dir. Graf)
      - a) *\*Motion to approve Resolution #12/25-2 to Adopt the 2026 Budget Dir. Stajcar/2nd Dir. Hartman 5/0\**
    - Discussion/Vote Resolution #12/25-3 to Appropriate Sums of Money to Set Mill Levies (Dir. Graf)
      - a) *\*Motion to approve Resolution #12/25-3 to Appropriate Sums of Money to Set Mil Levies - Dir. Stajcar/2nd Dir. Hartman 5/0\**
    - Discussion/Vote Resolution #12/25-4 to Set Mill Levies (Dir. Graf)
      - a) *\*Motion to approve, as amended, Resolution #12/25-4 to Set Mil Levies - Dir. Stajcar/2nd Dir. Johnson 5/0\**
    - Discussion/Vote on Revised SOP #104-2026 Budgetary Policy (Dir. Graf)
      - a) *\*Motion to approve, as amended, Revised SOP #104-2026 Budgetary Policy - Dir. Stajcar/2nd Dir. Graf 5/0\**
    - Discussion/Vote on Auditor Engagement for 2025yr. Audit. (Dir. Graf)
      - a) *\*Motion to approve Auditor Engagement for 2025yr. Audit- Dir. Hartman/2nd Dir. Stajcar 5/0\**

## VI. DEPARTMENT MATTERS

- Prevention Updates (Chief Cameron) - Lt. Velasco met with some mountain agencies. The WUI codes are still being developed and worked through the county.
- Training Updates (Chief Cameron/Asst. Chief Alpine) -
  - Attended the EFR graduation ceremony, where one department member graduated from the Academy and another successfully completed Firefighter I.
  - Continued updates to the hydrant and cistern map within I Am Responding (IAR).
  - Replaced multiple hydrant poles and flags throughout the district.
  - Continued development of the cistern and water source training PowerPoint.
  - Began planning and structuring the 2026 training schedule.
  - Three members are scheduled to begin EMT training in January; coordination and preparatory support are underway.
  - Recertified nine members in CPR on December 3, 2025, including both classroom instruction and hands-on skills.

- Notified the department that December 17, 2025, will be the final company training of the year due to the holiday season.
- Ongoing collaboration with HRT and GFR to plan joint trainings for next year.
- Two trainees promoted to Fire Fighter this month
- Shout out to Lt. Goldman for getting cistern/sprinkler data from Cold Springs
- Update on Ambassador Program: met with Jefferson County lead for the Ambassador Program to obtain more information on progress and upcoming trainings
- Fleet Updates (Chief Cameron) - Basic fleet status report has been sent to the board
- Station Updates (Chief Cameron) - Nothing new to update
- Recruiting Updates - Three in the queue, we're waiting to hear from them
- Member Updates (Dept. Chief Vaughn) - Shout out to Kurt Giesler for being awarded FireFighter of the Year 2025
- **Chief's Report (Chief Cameron) -**
  - Accomplishments Past Month
    - Amended the 2025 Budget
    - State match for the Volunteer pension came through (33,000.00)
  - Monthly Officer and Membership Meeting
    - Holiday party on the 5th
    - We had a special officer meeting on November 19th to discuss Holiday Party awards
  - Other Meetings/ Events
    - Will be having a meeting with Genesee Fire and Clear creek about trainings
  - Ongoing
    - Still working on Mt. area IGA's
  - Personnel
    - Two recruits have finished Fire1 moving on to EMT in January, in addition to two firefighters.
    - One recruit graduated on Saturday the 6th
  - New Developments
    - New SOG for the Chain of command has been completed and will be sent out to membership via Vector for digital signatures.
    - Firefighter Safety and Disease Prevention Grant will open on the 5th of January, we will apply for this again for new SCBA masks to go along with all the new SCBA packs.

## VII. ON-GOING MATTERS

- Review, discuss and vote on approval of Alpine Rescue Team lease agreement (Dir. Graf) - Dir. Hartman believed that every concern the board had with the agreement has been addressed in the new version. Discussion was had regarding the possibility of asking Alpine Rescue to re-imburse legal expenses incurred through the process of preparing the lease. It was decided that the cost was reasonable for us to absorb considering the donation of trucks and other things that we've received in the past from Alpine Rescue Team.

*\*Motion to accept 2nd amendment of the Alpine Rescue Team lease renewal - Dir. Shaw/2nd Hartman 5/0\**

## VIII. NEW MATTERS

- Dir. Hartman wanted to thank the Auxiliary for a very nice holiday party the previous Friday evening.
- S. Garran mentioned that the Idledale Neighborhood Association dropped by a donation of \$350 earlier in the day, and he mentioned he would redirect it to the Auxiliary.
- (Dir. Graf) Meeting was paused at 8:17 p.m. to go into executive session to discuss 2025 performance review of Chief Cameron [§24-6-402\(4\)\(f\), C.R.S.](#)

*\* Motion to go into executive session to discuss personnel matters, i.e. 2025 performance review of Chief Cameron. §24-6-402(4)(f), C.R.S. – Dir. Graf/2nd Dir. Hartman 5/0\**

- Meeting resumed after the executive session at: 9:07 p.m.

*\*Motion to go back into public meeting – Dir. Shaw/2nd Dir. Stajcar 5/0\**

- Discuss/ Vote Resolution to set the Time, Dates and Location of Regular Meetings and Special Budget Hearing of Foothills Fire Protection District. Resolution #12/25-5

*\*Motion made to adopt Resolution #12/25-5 Dates, Times and Locations of meetings for 2026, as read in public meeting – Dir. Stajcar/2nd Dir. Shaw 5/0\**

- Amend agenda to add a C under New Matters discussion and vote on merit increase for Chief Rod Cameron

*\*Motion made to Amend agenda to add C under new matters : Discussion and vote on merit increase for Chief Rod Cameron– Dir. Stajcar/2nd Dir. Hartman 5/0\**

- Discuss/Vote on a merit pay increase for Chief Rod Cameron

*\*Motion made to provide a 4% merit pay increase for the fiscal year 2026 for Chief Rod Cameron – Dir. Hartman/2nd Dir. Graf 5/0\**

**IX. ADJOURNMENT**

*\*Motion to adjourn - Dir. Stajcar/2nd Dir. Shaw – Pass 5/0 Time: 9:16 p.m.*

**NEXT REGULAR BOARD MEETING Tuesday, January 13, 2026 @ 6:30 PM.**

**PRESIDENT STEPHANIE GRAF** Stephanie Graf **DATE** 05/31/2026

**VICE PRESIDENT DIR. DAN HARTMAN** Dan Hartman **DATE** 06/06/2026

**TREASURER DIR. DAVE STAJCAR** David Stajcar **DATE** 06/05/2026

**SECRETARY DIR. ROB JOHNSON** Rob Johnson **DATE** 05/28/2026

**ASST. SECRETARY DIR. DICK SHAW** Dick Shaw **DATE** 05/30/2026



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## Files

FFPD BOD Minutes 12.09.2025 (2).pdf - 6 pages

May 27, 2026 16:35:37 UTC

## Activity

 <b>Stephanie Bajorek</b>	created the document (stephaniebajorek@foothillsfire.org)	May 27, 2026 16:37:46 UTC
IP: 67.41.210.94		
 <b>Stephanie Bajorek</b>	sent the document to stephaniegraf.ffpd@gmail.com, hartman291@msn.com, davidstajcarffpd@gmail.com, rjohnson.ffpd@gmail.com, and crichardshaw.ffpd@gmail.com	May 27, 2026 16:42:20 UTC
IP: 67.41.210.94		
 <b>Dan Hartman</b>	first viewed document (hartman291@msn.com)	May 27, 2026 19:58:14 UTC
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👁	<b>Stephanie Graf</b>	first viewed document (stephaniegraf.ffpd@gmail.com)	Jun 01, 2026 00:27:50 UTC
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✓	<b>Stephanie Graf</b>	signed the document (stephaniegraf.ffpd@gmail.com)	Jun 01, 2026 00:28:20 UTC
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✓	<b>David Stajcar</b>	signed the document (davidstajcarffpd@gmail.com)	Jun 05, 2026 15:28:46 UTC
	IP: 75.166.14.218		
✓	<b>Dan Hartman</b>	signed the document (hartman291@msn.com)	Jun 06, 2026 19:09:53 UTC
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