



Foothills Fire Protection District

BOARD MEETING MINUTES

Tuesday, September 23, 2025 | 6:30 p.m.

Rainbow Hill Station, 28812 Rainbow Hill Rd., Evergreen, CO 80439

The meeting was open to the public and available via Zoom

The minutes are intended to reflect the discussions that occurred and the decisions that were made.

They are not intended to be a transcription of the meeting.

I. ATTENDANCE & PLEDGE OF ALLEGIANCE

- A. Meeting called to order at 6:30
- B. Verbally identify present board members and Chief for the record (Director Graf, Meeting Chair)

BOARD MEMBERS: Stephanie Graf, Dan Hartman, Dave Stajcar, Rob Johnson
FFR FF: Deputy Chief Kyle Vaughn, Steve Garran, Kurt Giesler, Lt. Tom Darr, Ted Abariotes; ZOOM: Lt. Kira Brannan, James Hunter, Leigh Simmons (Chief Cameron was on vacation)
- C. Pledge of Allegiance – (Deputy Chief Vaughn)

II. ADMINISTRATIVE MATTERS

- A. Approve Agenda (Director Graf, Meeting Chair)
Dir. Graf added motion to excuse Dir. Shaw from meeting
Motion to approve as amended Agenda Dir. Graf/2nd Dir. Stajcar 4/0
- B. Move to approve the absence of Dir. Shaw due to vacation abroad
Motion to approve - Dir. Hartman/2nd Dir. Stajcar 4/0
- C. Approve Meeting Minutes from August 20, 2025 Regular Board Meeting (Director Graf, Meeting Chair) - No amendments
Motion to approve Dir. Hartman/2nd Dir. Stajcar 4/0
- D. Director Updates – *Each Director gives an update on 2-3 things they have been working on to advance the District's needs since the previous meeting*
 - 1. Dir. Graf updates: Held the first ambassador meeting. One ambassador and Chief Alpine were unable to attend.

2. Dir. Graf received an email from Kerry Englert, in Paradise Hills, stating that after sending out a letter, they have received notice of seven others that are interested in participating in the Ambassador program.
3. Dir. Hartman updates: Attended the Big Chili cook off. It was an impressive event.

He contacted Mtn. States Employer's Council to review their 2025 salary survey, and asked the Chief to do a quick survey of adjacent mountain departments to review salary comparisons. We want to make sure that we are still competitive. Will provide that information to the Chief and Dir. Stajcar as they endeavor to put the next year's budget together. He will bring forward the possibility of adding merit increase as well as standard market adjustments for board discussion.

Talked with Lookout Mtn. Water District president, Barb Nevins. The district has been looking at the process of accepting whatever laterals they can for ownership maintenance... one requirement would be that the lateral would need to meet current standards. The Indian Paintbrush lateral is, perhaps, the only one that would meet those standards at this time. He discussed what it would take to bring the laterals up to those standards.

4. Dir. Stajcar updates: Met with Chief to discuss budget issues. He feels they are in 100% agreement. The proposed budget should be sent to the entire board prior to the next board meeting.

Dir. Stajcar will assist Paradise Hills in flow testing their 60 fire hydrants.

Wanted to mention that the Lookout Mountain Water District will not be required to put a cistern in at Clear Creek High School. They will only be required to ensure they provide a line to accommodate 12 million gallons/year. They are also going to be putting a mill levy increase before the voters to update the current water system.

5. Dir. Johnson updates: Attended the Big Chili event. Also spent time working on the secretarial duties.

III. LEGAL MATTERS

- A. (Dir. Hartman) The manufacturer of Engine 537 has agreed to our counter to their settlement offer for the pump issues with Engine 537. All legal documents have been signed and we are expecting to receive the \$17,000 check very soon.

IV. FINANCIAL MATTERS

- A. (Dir. Stajcar) Dir. Graf asked if there is anything that is a cause for concern or stands out in the current financial report. Dir. Stajcar mentioned that the

insurance amounts are becoming high and he has noted that the chief began to obtain competitive insurance quotes. He also mentioned the line item for accounting is over budget, and that was due to invoices from our accountant after not submitting her bills for 1-½ to 2 years. This matter should be fully resolved soon and back on track.

V. DEPARTMENT MATTERS

- A. Chief is gathering quotes right now for new RIT packs. These were budgeted for in the 2025 budget.
Motioned to approve up to \$12,500 for 3 RIT packs and 3 Scott bottles - Dir. Stajcar/2nd Dir. Johnson – 4/0
- B. Prevention Updates (Deputy Chief Vaughn) - None.
- C. Training Updates (Deputy Chief Vaughn) -
 - 1. Chief Cameron has assumed training duties in the absence of Asst. Chief Alpine due to his injury.
 - 2. Recruits are halfway through Fire 1. They begin HazMat in January.
- D. Wildland Updates (Deputy Chief Vaughn) - None
- E. Fleet & Facilities (Deputy Chief Vaughn)
 - 1. All vehicles are in service. Shout out to Kurt Geisler and Brian Davis for finding a difficult radiator leak in Engine 537. Decals applied to Utility 523. Will be putting a topper on Utility 522. Hose, ladder and pump tests were completed and passed.
- F. Recruiting (Deputy Chief Vaughn)
 - 1. None
- G. Chief's Report (Deputy Chief Vaughn)
 - 1. IGA with Arvada has been signed and is going through their legal department. IGA is similar to the one we had with Fairmont. This will require radio updates for us.
 - 2. This triggered new IGA conversations with Golden Gate FD. Meeting to come.
 - 3. Meeting scheduled with Evergreen to discuss our IGA. It's been approximately 10 years since our current IGA was updated.
 - 4. Reviewing IGA with Denver Mountain Parks. They had some questions regarding wildfire response.
 - 5. Paperwork was turned in for the state match for the pension fund.
 - 6. October 15 deadline to submit budget to the board.
 - 7. Meetings are being had with Jeffcom to correct and address any issues
 - 8. Big Chili was a huge success. Thanks to Auxiliary.
 - 9. Update on Chief Alpine: Is anticipating being released for light duty very soon.

10. County News: County has come off Fire 1 Restrictions. Signs will be updated.
11. Draft of Chain of Command SOG should be submitted to board by next meeting.

H. Member Updates (Deputy Chief Vaughn)

1. Picked up Ned Freeman, a career firefighter with West Metro, as a volunteer member.
2. The next membership meeting will be October 2nd.

I. Auxiliary Report

1. Big Chili was a huge success. Thanks to Directors Shaw, Hartman and Johnson for volunteering.
2. Activated for the Evergreen High School shooting incident
Shout out to King Soopers for donating 30 cases of water and Gatorade (letter of thanks was sent)
3. Activated for the I-70 hydrochloric acid leak hazmat response
Shout out to Maverik for donating cases of water and discounted sandwiches to help feed responders (letter of thanks was sent)
4. Holiday party is December 5

J. Incident Reviews

1. Reviewed hazmat call on I-70
Hydrochloric acid spill from tanker - I-70 was shut down for 7 hours; received assistance from the company with hazmat specialists, Arvada Fire, EPA, and neighboring departments. This incident caused several ancillary incidents to occur due to other vehicles trying to find alternate routes. Accident on Grapevine, and blockages on Lariat Loop.
2. Review Evergreen High School shooting call
Great response from many departments/agencies. Good example of the importance of training and IGAs with our neighboring departments and agencies.
3. Reviewed Walmart / Runaway Truck Ramp shooting incident
Happened two days after Evergreen HS shooting. Involved shooting at Walmart and then high-speed chase down I-70.

VI. OLD MATTERS -

- A. Dir. Hartman updated the status of the second amendment proposal of the Alpine Rescue Team contract. The draft of the second amendment has now been forwarded to our attorney for review.

1. We want to ensure that we include a clause that clarifies that, should FFPD decide to abandon the Rainbow location, that the relationship

FFPD currently has with CDOT will then be between Alpine Rescue Team and CDOT.

2. We want to ensure that we are named as insured, which we are, but the limits are \$100,000 and \$300,000... we feel this should be increased to \$1 million.
3. The other was regarding the utilities, including wastewater; we should be clear that if we decide to put in a service line someplace or put in a leech field, the cost should be shared.
4. Dir. Stajcar requested that anytime one of the board members communicates with the attorney, that the entire board be copied.
5. Dir. Stajcar also said he believes we should have a termination clause
6. Further discussion on this matter will be held at the October meeting.

VII. NEW MATTERS

- A. Dir. Graf began a discussion regarding the QT Traffic Impact Study by Kimley Horn, and the impact the new QT will have on emergency access for FFPD. Further discussion will be tabled until the October board meeting.

VIII. COMMUNITY FEEDBACK - None

IX. ADJOURNMENT

**Motion to adjourn Dir. Stajcar/2nd Dir. Hartman – Pass 4/0 Time: 7:47 p.m.*

NEXT PENSION BOARD MEETING Tuesday, December 9, 2025 6:15 PM

NEXT REGULAR BOARD MEETING Tuesday, October 21, 2025 6:30 PM

PRESIDENT DIR. STEPHANIE GRAF	<u>Stephanie Graf</u>	DATE <u>05/31/2026</u>
VICE PRESIDENT DIR. DAN HARTMAN	<u>Dan Hartman</u>	DATE <u>06/06/2026</u>
TREASURER DIR. DAVE STAJCAR	<u>David Stajcar</u>	DATE <u>06/05/2026</u>
SECRETARY DIR. ROB JOHNSON	<u>Rob Johnson</u>	DATE <u>05/28/2026</u>



Completed Document Audit Report
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Files

FFPD BOD Minutes 09.23.2025.pdf - 5 pages

May 27, 2026 17:14:44 UTC

Activity

 Stephanie Bajorek	created the document (stephaniebajorek@foothillsfire.org)	May 27, 2026 17:15:33 UTC
IP: 67.41.210.94		
 Stephanie Bajorek	sent the document to stephaniegraf.ffpd@gmail.com, hartman291@msn.com, davidstajcarffpd@gmail.com, and rjohnson.ffpd@gmail.com	May 27, 2026 17:16:47 UTC
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 Rob Johnson	first viewed document (rjohnson.ffpd@gmail.com)	May 28, 2026 14:41:33 UTC
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 Rob Johnson	signed the document (rjohnson.ffpd@gmail.com)	May 28, 2026 14:41:57 UTC
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 David Stajcar	first viewed document (davidstajcarffpd@gmail.com)	May 30, 2026 17:02:46 UTC
IP: 75.166.14.218		
 Stephanie Graf	first viewed document (stephaniegraf.ffpd@gmail.com)	Jun 01, 2026 00:29:56 UTC
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 Stephanie Graf	signed the document (stephaniegraf.ffpd@gmail.com)	Jun 01, 2026 00:30:18 UTC
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✓	David Stajcar	signed the document (davidstajcarffpd@gmail.com)	Jun 05, 2026 15:31:10 UTC
	IP: 75.166.14.218		
👁	Dan Hartman	first viewed document (hartman291@msn.com)	Jun 06, 2026 19:10:39 UTC
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